



**ACCESSIBILITY STEERING COMMITTEE  
September 23, 2020 – 10:00 a.m. – Teams Meeting**

**Members:** Kevin Greco (Chair), Bill Chopp (Trustee), Terri-Lynn Zakrzewski (Secretary), Leslie Brown, Dave Buist, Kerri Chartrand, Norm Cicci, Lou Citino, Anah Figueiredo, Scott Keys, Debbie King-Bonifacio, Philip Kuckyt, Carmen McDermid, John McDermid, Rachel Moreau, Rita Raposo, Terre Slaght, Dianne Wdowczyk, Guo Wu

**Absent:** Christine Dragojlovich, Carlo Fortino, Tom Laracy

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**1. Opening Business**

**1.1 Opening Prayer**

Superintendent Greco led the group in a prayer.

**1.2 Approval of the Agenda – September 23, 2020**

Moved: Carmen McDermid

Seconded: Dianne Wdowczyk

THAT the Accessibility Steering Committee approves the agenda of the September 23, 2020 meeting.

**Carried**

**1.3 Approval of the Minutes – June 12, 2020**

Moved: Phil Kuckyt

Seconded: John McDermid

THAT the Accessibility Steering Committee approves the minutes of the June 12, 2020 meeting.

**Carried**

**1.4 Opening Comments**

Superintendent Greco welcomed the group and gave a brief summary of the role of the committee.

**2. Committee and Staff Updates**

**2.1 Information/Communication/Technology**

Norm Cicci

Most issues that have arisen are now AODA compliant. The website is having a complete going over to ensure it is compliant. Tracey Austin is completing this task. It will be made completely AODA compliant when that is done.

**2.2 School Libraries**

Kerri Chartrand

There are no real updates, we are in the same spot as we were in June. Insignia cannot provide virtual texts for us. Caroline is not on our committee this year.



**2.3 Design of Public Spaces/Facilities Audit**

Lou Citino/Scott Keys

We are currently working on securing a third-party auditor to assess AODA compliance in all board facilities. The audit will highlight and consolidate measures to be taken. Many updates to building facilities continue even in the absence of the audit. Larger projects will be undertaken during summer months.

**2.4 Employment/Customer Services**

Deb King-Bonifacio/Anah Figueiredo

Human Resources requirements were mostly already in place, so there is not much to add to be compliant. Human Resources is in excellent shape.

**3. Compliance Reporting**

Superintendent Greco shared that December 31, 2020 is the next compliance report. We need to have the group in key areas back to a meeting before the report to see how things are progressing.

**4. School Re-opening Update**

Superintendent Greco asked if anyone had any concerns/suggestions for school set up environments. Rita Raposo expressed concerns that students and families she works with have a difficult time navigating the tools out there that are designed to help them i.e. translating assistance. Parents often do not know who to reach out to. Superintendent Greco suggested we can brainstorm ideas to improve this. He asked if the group could bring forth some ideas to the next meeting. Perhaps the student achievement team can come up with a plan to assist these families to have an easier time navigating the tools/website etc.

Norm Cicci told everyone that when devices were handed out in March, special needs students were given priority to get their SEA device. Sometimes it was not communicated to IT that the student needed a SEA and were given a regular device. Maybe Spec Ed can give IT suggestions on how to improve this.

**5. Future Meetings**

For the next few meetings, we will have smaller meetings with just certain just certain people as needed. We will then meet as a bigger group, date, and time to be determined.

**6. Closing Remarks/Adjournment**

Superintendent Greco thanked everyone for coming. Meeting adjourned at 11:00 a.m.

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