

**2020-2021 Operating and Capital Budget**  
**Budget Committee**  
*July 30, 2020*



- Opening Commentary
- Ministry of Education Update
- Multi-Year Strategic Plan (MYSP)
- Operating Budget Overview
- Budget Process
- Budget Consultation Survey
- Enrolment
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- Operating Expenditures
- Capital Budget
- Board Motions



# Opening Commentary



**Mike McDonald,  
Director of Education**



- Grants for Student Needs (GSN) announcement, June 29, 2020
  - Total sector funding projected at \$25.5 billion (2019-20, \$24.7 billion), increase of 3.3% from prior year
  
- Key Investments
  - Support for centrally negotiated collective agreements
  - Extraordinary costs related to COVID-19 (Mental Health and Tech)
  - Adjustments to funding for class size and online learning
  - Re-establishment of the Supports for Student Funds (SSF), formally the Locally Priorities Fund (LPF)
  - Additional support for sick leaves
  - 2.0% benchmark increase to update the non-staff portion of School Operations allocation
  - PPFs and capital funding



# Multi-Year Strategic Plan

## Our Vision

Our faith-based communities inspire life-long learning and service to others.

## Our Motto

Excellence in Learning ~ Living in Christ.

## Our Values

Celebrating our Catholic identity  
Cultivating a connected community  
Fostering innovation and continuous improvement  
Inspiring a love of learning  
Nurturing professional learning

Belonging

*for all*

Honour the sacred  
dignity of each person,  
created in the image of  
God

Teaching & Learning

*for all*

Ensure a commitment to  
Christ-centered, life-  
long learning.

Wellness

*for all*

Nurture faith-filled  
communities that are  
safe, inclusive and  
healthy.



## 2020-2021 BHNCDSB Budget

BHNCDSB Estimates Summary						
Cdn\$	2017/2018	2018/2019	2019/2020	2020/2021	\$ Chg	% Chg
	Actual	Actual	Revised Budget	Budget		
<b>Revenues</b>						
Grants for Student Needs	100,196,853	104,287,408	104,975,385	110,289,017	5,313,632	5.1%
Local Taxation	18,044,478	19,373,054	18,445,218	19,893,818	1,448,600	7.9%
Priorities & Partnership Funds	2,033,680	1,235,827	1,058,143	549,205	(508,938)	-48.1%
School Generated Funds	3,676,416	3,713,283	3,500,000	3,500,000	-	0.0%
Other Revenue	7,091,599	7,228,287	7,335,398	7,358,934	23,536	0.3%
<b>Total Revenue</b>	<b>131,043,026</b>	<b>135,837,859</b>	<b>135,314,144</b>	<b>141,590,975</b>	<b>6,276,831</b>	<b>4.6%</b>
<b>Expenses</b>						
Classroom Instruction & Learning	100,607,287	103,848,497	106,020,486	109,885,456	3,864,970	3.6%
School Operations/Maintenance	19,068,046	19,450,986	19,368,343	20,459,737	1,091,394	5.6%
Student Transportation	4,969,562	5,296,761	5,439,178	6,184,612	745,434	13.7%
Board Administration	3,814,171	4,346,639	4,486,137	5,061,170	575,033	12.8%
<b>Total Expenses</b>	<b>128,459,066</b>	<b>132,942,883</b>	<b>135,314,144</b>	<b>141,590,975</b>	<b>6,276,831</b>	<b>4.6%</b>
<b>Surplus/(Deficit), End of Year</b>	<b>2,583,960</b>	<b>2,894,976</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

- Budget prepared on the assumption school returns under a conventional learning model



# Budget Process

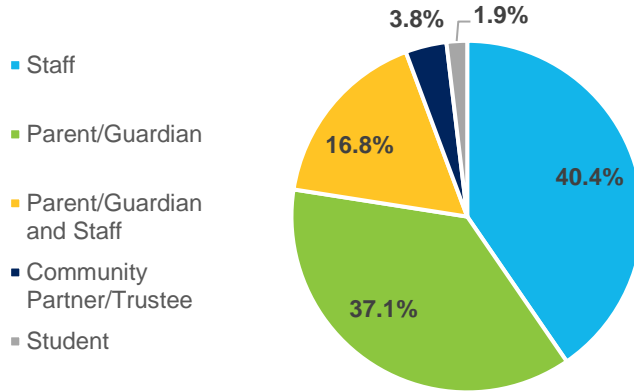
January/February 2020	April/May 2020	June/July 2020	August 2020
<ul style="list-style-type: none"> <li>Finalize priorities and goals</li> <li>Zero based budget presentation to budget holders</li> <li>Budget templates distributed to department managers</li> <li>Budget consultation survey</li> </ul>	<ul style="list-style-type: none"> <li>Enrolment projections</li> <li>Staffing determinations and class organizations</li> </ul>	<ul style="list-style-type: none"> <li>Grants for Student Needs (GSN) release</li> <li>Revenue and expenditure determination</li> <li>Final budget balancing</li> <li>Senior Administration review</li> <li>Budget presentation to Committee</li> <li>Trustee deliberation</li> </ul>	<ul style="list-style-type: none"> <li>Trustee Approval</li> <li>File with the Ministry of Education</li> <li>Presentation of Budget Book</li> </ul>

- Due to the delay in the release of the GSNs, extension was granted to all Boards until August 19, 2020



# Budget Consultation Survey

## Who took the Survey?



**58%** of staff or parents/guardians either work or have child(ren) in an **Elementary School**

*44% of respondents heard about our survey via **EMAIL***

### Top Resources:

- Literacy
- Numeracy
- Special Education
- Mental Health

### Programs & Services:

- STEM
- Specialty Elementary Programs
- Bullying Awareness
- Extra-Curricular Activities

### One-Time Spending Requests:

- Technology
- Classroom Supplies
- Play/Gym Equipment
- Textbooks

### 2020-21 Budget:

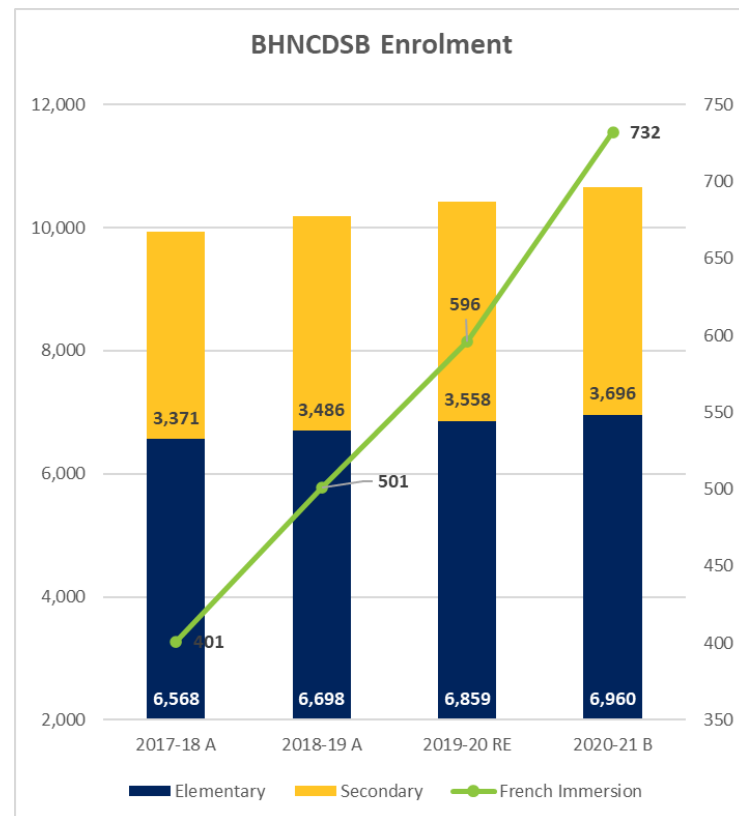
- Focus on literacy/numeracy
- Increase in EAs and Mental Health Supports
- Continued investment in STEM
- Strategic focus on technology





# Enrolment

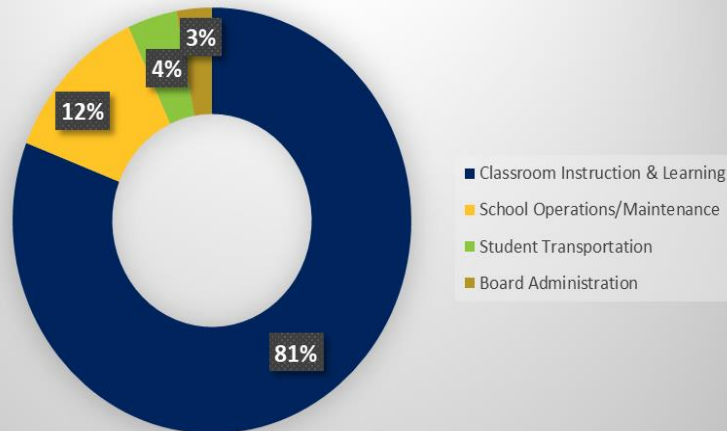
Enrolment - ADE						
	2017/2018	2018/2019	2019/2020	2020/2021	Chg	% Chg
	Actual	Actual	Revised Budget	Budget		
<b>Elementary</b>						
JK/SK	1,269	1,289	1,322	1,362	40	3.0%
Gr. 1 - 3	1,924	2,028	2,078	2,124	46	2.2%
Gr. 4 - 8	3,374	3,379	3,457	3,474	17	0.5%
VISA Students	2	2	2	0	(2)	100.0%
<b>Total Elementary</b>	<b>6,568</b>	<b>6,698</b>	<b>6,859</b>	<b>6,960</b>	<b>101</b>	<b>1.5%</b>
<b>Secondary</b>						
Pupils of the Board	3,359	3,468	3,540	3,686	147	4.1%
VISA Students	12	17	18	10	(9)	-47.2%
<b>Total Secondary</b>	<b>3,371</b>	<b>3,486</b>	<b>3,558</b>	<b>3,696</b>	<b>138</b>	<b>3.9%</b>
<b>Total Enrolment</b>	<b>9,938</b>	<b>10,183</b>	<b>10,417</b>	<b>10,656</b>	<b>239</b>	<b>2.3%</b>



# Operating Revenues

Operating Revenues						
Cdn\$	2017/2018 Actual	2018/2019 Actual	2019/2020 Revised Budget	2020/2021 Budget	\$ Chg	% Chg
<b>Revenues</b>						
Grants for Student Needs	100,196,853	104,287,408	104,975,385	110,289,017	5,313,632	5.1%
Local Taxation	18,044,478	19,373,054	18,445,218	19,893,818	1,448,600	7.9%
Priorities & Partership Funds	2,033,680	1,235,827	1,058,143	549,205	(508,938)	-48.1%
Other Revenue	7,091,599	7,228,287	7,335,398	7,358,934	23,536	0.3%
School Generated Funds	3,676,416	3,713,283	3,500,000	3,500,000	-	0.0%
<b>Total Revenue</b>	<b>131,043,026</b>	<b>135,837,859</b>	<b>135,314,144</b>	<b>141,590,975</b>	<b>6,276,831</b>	<b>4.6%</b>

Revenue by Planning Area



**Future Potential Funding:**

- Response to COVID-19 (Mental Health and Technology related costs)
- Partnership and Priorities Funding (PPF)
- Extraordinary costs related to COVID (PPE, Cleaning Supplies)



# Operating Revenues - GSNs

Grants for Student Needs						
Cdn\$		2018/2019 Actual	2019/2020 Revised Budget	2020/2021 Budget	\$ Chg	% Chg
<b>Grants for Student Needs</b>						
Pupil Foundation Grants	54,256,390	56,472,548	53,886,996	59,402,243	5,515,247	10.2%
School Foundation Grants	8,113,094	8,341,831	8,546,235	8,864,102	317,867	3.7%
Supplemental Grants	52,773,842	55,694,090	58,056,973	59,135,401	1,078,428	1.9%
<b>Total Revenue</b>	<b>115,143,326</b>	<b>120,508,469</b>	<b>120,490,204</b>	<b>127,401,746</b>	<b>6,911,542</b>	<b>5.7%</b>

## Keys Changes to GSN:

### Pupil Foundation Grant

- Increased projected ADE
- Decrease in secondary class size 23:1
- 1% Benchmark increases reflecting central agreements

### School Foundation

- Increased enrolment
- St. Mary Catholic Learning Centre

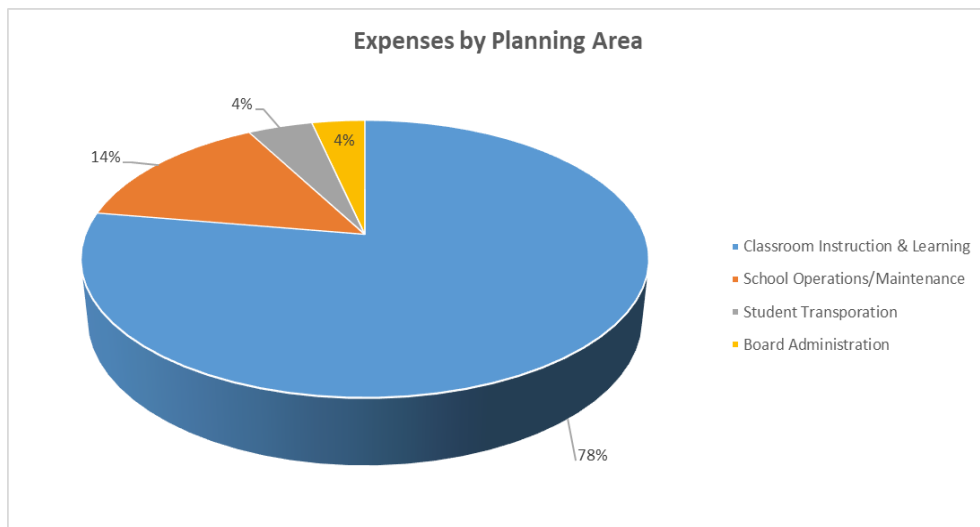
### Supplemental Grants

- Decrease in Teacher Job Protection Funding
- Increase in teacher/ECE qualification and experience allocation
- Support for Students Funding



# Operating Expenditures

Operating Expenses by Planning Area						
Cdn\$	2017/2018 Actual	2018/2019 Actual	2019/2020 Revised Budget	2020/2021 Budget	\$ Chg	% Chg
<b>Planning Areas</b>						
Classroom Instruction & Learning	100,607,287	103,848,497	106,020,486	109,885,456	3,864,970	3.6%
School Operations/Maintenance	19,068,046	19,450,986	19,368,343	20,459,737	1,091,394	5.6%
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Board Administration	3,814,171	4,346,639	4,486,137	5,061,170	575,033	12.8%
<b>Total Expenditures</b>	<b>128,459,066</b>	<b>132,942,883</b>	<b>135,314,144</b>	<b>141,590,975</b>	<b>6,276,831</b>	<b>4.6%</b>



**Keys Changes:**

- Additional teaching staff due to increased enrolment, reduced secondary class size, support for student funding
- Salary and benefit increases reflecting central agreements
- Additional consumables for Facility Services
- Increased student transportation costs, related to recent contract awards
- Continued support for technology, student programming, and operational maintenance



## School Effectiveness and Faith Formation

*Lorrie Temple, Superintendent of Education*

- Math Focus (new curriculum and professional development)
- Supports for diagnostic and gap closing resources
- Use of Ministry grant/funding to hire a .5 teacher for math technology
- French Immersion support and Extended French at ACS
- Roll out of Board Improvement and School Improvement Plans (BIPSA/SIPSA)
- Support of all curriculum areas and bringing alive the Multi Year Strategic Plan (MYSP)
- Roll out of new Religion Curriculum for Grade 7 and 7/8



## Student Success

*Rob De Rubeis, Superintendent of Education*

- Focus on skilled trades development and apprenticeship pathways awareness
- Support for elementary experiential learning
- Providing teacher PD opportunities on leveraging Brightspace for student learning
- Enhancing Indigenous education and support for students, educators, and community



## Special Education

*Kevin Greco, Superintendent of Education*

- Professional Learning and Certification
  - Self Regulation, Violence Threat Risk Assessment and Suicide Intervention, Trauma informed schools, Virtual Therapy and Care, Non-Violent Crisis Intervention
  - Social Emotional Learning - with Mind Up (for K teachers and ECE's)
- Special Education program supplies, resources
  - EA devices, Lexia licensing
- EA Support Plan
- Efficiency in:
  - Completing Psyche and Speech and Language Assessments
  - SEA Equipment and supporting technology to close GAPs in math
- Restorative practices
  - Education for educators and students.
- Support parents, students with psycho educational opportunities to improve wellbeing.



# Special Education

BHNCSB Special Education					
Cdn\$	2018/2019 Actual	2019/2020 Revised Budget	2020/2021 Budget	\$ Chg	% Chg
<b>Revenues</b>					
SEPPA	7,664,039	7,913,402	8,253,127	339,725	4.3%
SEA Claims Based Amount	86,574	80,000	80,000	-	0.0%
SEA Board Amount	10,000	10,000	10,000	-	0.0%
SEA Per Pupil Amount	362,571	371,154	380,612	9,458	2.5%
SEA Deferral	(29,050)	287,115	-	(287,115)	-100.0%
DSENA	6,169,866	6,186,326	6,548,319	361,993	5.9%
DSENA Collaboration & Integration	456,017	459,874	468,832	8,958	1.9%
MDT Support Amount	394,303	397,684	405,103	7,419	1.9%
Multidisciplinary Teams & Other Staffing Resources	137,880	138,319	145,921	7,602	5.5%
Behaviour Expertise	132,812	268,409	275,062	6,653	2.5%
Behaviour Expertise Deferral	-	(10,459)	-	10,459	-100.0%
Mental Health Leader Amount (PLA)	136,591	123,021	141,113	18,092	14.7%
Mental Health Workers	177,065	219,598	234,699	15,101	6.9%
After Schools Skills Development	-	62,181	62,100	(81)	-0.1%
Benefit Trust Government Contribution	224,526	223,286	281,745	58,460	26.2%
Local Priority Funds	859,894	-	-	-	0.0%
Student Support Funding	-	-	587,509	587,509	100.0%
<b>Total Revenue</b>	<b>16,783,088</b>	<b>16,729,910</b>	<b>17,874,142</b>	<b>1,144,233</b>	<b>6.8%</b>
<b>Expenses</b>					
Classroom Teachers	6,383,458	5,833,051	6,530,949	697,898	12.0%
Supply Staff	523,489	598,651	560,302	(38,349)	-6.4%
Educational Assistants	8,065,544	8,354,179	8,729,470	375,291	4.5%
Textbooks & Supplies	516,624	298,991	511,116	212,125	70.9%
Computers	72,117	434,247	421,264	(12,983)	-3.0%
Professional/Paraprofessional	895,472	1,264,912	1,101,290	(163,622)	-12.9%
Library & Guidance	-	-	9,068	9,068	100.0%
Staff Development	62,880	87,446	117,977	30,531	34.9%
Coordinators and Consultants	154,410	154,113	159,160	5,047	3.3%
<b>Total Expenses</b>	<b>16,673,994</b>	<b>17,025,590</b>	<b>18,140,596</b>	<b>1,115,006</b>	<b>6.5%</b>
<b>Surplus/(Deficit)</b>	<b>109,094</b>	<b>(295,680)</b>	<b>(266,454)</b>	<b>29,227</b>	<b>-9.9%</b>





# Special Education

FTE	2018/2019 Actual	2019/2020 Revised Budget	2020/2021 Budget	\$ Chg	% Chg
Classroom Teachers	18.7	16.3	18.3	2.0	12.3%
SERTs	38.8	36.7	39.6	2.9	7.9%
EAs	141.5	148.0	151.5	3.5	2.4%
Social Worker	4.5	4.5	4.5	-	0.0%
CYW	2.0	2.0	2.0	-	0.0%
Speech Services	1.0	2.0	2.0	-	0.0%
Psychology Services	4.0	4.5	4.5	-	0.0%
Coordinators & Consultants	1.0	1.0	1.0	-	0.0%
<b>Total FTE</b>	<b>211.5</b>	<b>215.0</b>	<b>223.4</b>	<b>8.4</b>	<b>3.9%</b>



## Facility Services

*Scott Keys, Superintendent of Business*

- Critical investments in replacing worn out and inefficient tools and resources for custodial team. This is a multi-year initiative
- Consumables (i.e. cleaning supplies) has seen an increase over the past few years, particularly in 2020-21 with COVID
- Despite savings from sustainability initiatives, commodities (i.e. gas, water, hydro) have increased from increased usage (CUS) and carbon tax
- Formalized structure around sustainability and environmental initiatives – ECO Schools and Active School Travel



## Student Transportation Services of Brant Haldimand Norfolk (STSBHN)

*Scott Keys, Superintendent of Business*

- STSBHN awarded new bus operator contracts.
- Resulted in an expected increased in fixed costs (i.e. fuel costs, school purpose vehicles and insurance) and bus driver wages
- Focus on health and safety of students on buses:
  - Strobe lights for visibility in less than ideal weather
  - GPS units to allow improve access to app for families



## Director's Office and Business Services

*Mike McDonald, Director of Education*

*Scott Keys, Superintendent of Business*

### ➤ Our People

- Staff development and training, mentorship opportunities for new school administrators and leadership development
- Possible investment in staffing resulting from operational review

### ➤ Our Wellness

- Staff wellness program and a review of our current EAP program
- Recognition of staff accomplishments and for acknowledgement and support for when they suffer loss

### ➤ Our Catholicity

- Student Leadership Prayer Teams, faith activities, retreats, social justice activities at school and in their community
- "Give the Best of Yourself"
- Staff faith formation and participation in liturgical training

### ➤ Our Technology

- Board-wide technology review, getting the right technology and leveraging for learning and working needs
- IT Governance Council will oversee many of the technology initiatives including the development of an IT Strategic Plan

### ➤ Our Community

- Connections with local communities and their impact on schools (Brant Food for Thought, Best Start, the Child Nutrition Network, the Brantford Chamber of Commerce)



# Capital Budget

Capital Budget				
Cdn\$	2019/2020 Revised Budget	2020/2021 Budget	\$ Chg	% Chg
<b>School Renewal</b>				
School Renewal	835,561	918,598	83,037	9.9%
School Condition Improvement	2,019,616	2,540,222	520,606	25.8%
Proceeds of Disposition	1,000,000	0	(1,000,000)	100.0%
<b>Total School Renewal</b>	<b>3,855,177</b>	<b>3,458,820</b>	<b>(396,357)</b>	<b>-10.3%</b>
<b>New Pupil Places</b>				
New Portable Purchases	1,300,000	623,685	(676,315)	-52.0%
<b>Total New Pupil Places</b>	<b>1,300,000</b>	<b>623,685</b>	<b>(676,315)</b>	<b>-52.0%</b>
Minor Tangible Capital Assets	70,000	561,779	491,779	702.5%
<b>Total Capital &amp; Debt</b>	<b>5,225,177</b>	<b>4,644,284</b>	<b>(580,893)</b>	<b>-11.1%</b>

### Mechanical Systems

- Holy Family, Boilers
- St. Joseph, HVAC Upgrade
- Assumption College, HVAC Upgrade
- Assumption College, LED Lighting Upgrades

### Exterior Doors & Windows

- Assumption College
- St. Michael's (H)

### Roofing

- Notre Dame (H)

### Site Works Infrastructure & Asphalt:

- St. Peter
- Holy Family
- St. Mary
- St. Stephen
- Christ The King



# Proposed Board Motions

1. THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2020-21 Salaries and Benefits Budget, in the amount of \$110,573,405.
2. THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2020-21 Other Operations Budget, in the amount of \$31,017,570.
3. THAT the Budget Committee recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2020-21 Capital Budget, in the amount of \$4,644,284.

