



## Brant Haldimand Norfolk Catholic District School Board

### POLICY: OUTDOOR PLAYGROUND EQUIPMENT

Adopted:	24/06/03	Policy No:	400.07
Revised:	dd/mm/yy	Policy Category:	Operations

#### Policy Statement:

The Board, in principle, supports the purchase and installation of safe playground equipment by school communities.

#### Policy Criteria:

- All school playground equipment must comply with current C.S.A. standards.
- All school playground equipment must be installed by qualified contractors.
- The school must provide for the on-going maintenance of the equipment from funds other than school or Board budget.
- The Principal must maintain an inspection schedule in compliance with the Education Act.
- In September of each year, the Principal must conduct playground safety sessions for students, teachers, lunch monitors and volunteer yard supervisors, which outline playground rules applicable to the school location.

**Glossary of Key Policy Terms:** N/A

Statutory / Regulatory / Related  
Board Policy Linkages:

O.S.B.I.E.  
Education Act



## Brant Haldimand Norfolk Catholic District School Board

### ADMINISTRATIVE PROCEDURES: OUTDOOR PLAYGROUND EQUIPMENT

<b>Adopted:</b>	24/06/03	<b>Policy No:</b>	400.07
<b>Revised:</b>	dd/mm/yy	<b>Policy Category:</b>	Operations

1. The school requesting outdoor playground equipment must submit a plan outlining all costs involved in the purchase and installation.
2. Site plans or drawings indicating the area to be used must be submitted with the request.
3. The school, through fundraising or other means, is responsible for purchase and installation costs as well as on-going maintenance costs.
4. The location of any permanent or semi-permanent object including, but not restricted to, playground equipment, Peace Parks, trees etc., will have the installation and location approved by the Manager of Facilities and Construction Projects or his designate.
5. Equipment installed will comply with current C.S.A. standards.
6. Equipment must be purchased, installed and inspected by a certified playground equipment Contractor, approved by the Manager of Facilities and Construction Projects. The certified playground inspector must sign-off on the installation of new playground equipment
7. The Principal will ensure that weekly/monthly visual inspections of all equipment are conducted and that a log of all inspections is maintained. The Principal will ensure a monthly maintenance inspection program is conducted and that a log of all inspections is maintained.
8. Any equipment which does not comply with the current C.S.A. standard will be removed, replaced or upgraded by June 30th.
9. All upgrades, additions or major repairs will be completed by a qualified contractor and approved by the Manager of Facilities and Construction Projects and inspected and signed-off by a certified playground inspector.
10. The Board will provide one annual inspection, to be conducted by an external agent licensed for this work.



**Brant Haldimand Norfolk Catholic District School Board  
OUTDOOR PLAYGROUND EQUIPMENT  
WEEKLY CHECK LIST**

School: \_\_\_\_\_

Inspected By: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ a.m./p.m.

	Chain Wear	S Hooks Open or Worn	Pivot Points	Lubrication	Sharp Edges & Points/Rough Edges	Clothing Entrapment Points	Protruding Hardware	Loose/Worn/Missing Hardware	Cracked/Broken Welds	Handles Broken/Worn	Exposed Footings	Broken Wood/Bent Metal	Broken/Worn Cable/Sharp Wire	Poor Drainage	Vandalism	Erosion/Wash Out/Standing Water	Exposed Re-Bar	Seats Worn/Deteriorated	Cable & Rope Att. (Cannot be Looped)	Unauthorized Strings, Ropes, Etc.	Splinters/Checking	Rungs/Step Treads/Deck Boards	Slide Sidewalls & Bedways	Depressions/Curled Edges	Handrails/Guardrails Broken or Missing	Safety Surface Compaction & Depth	Foreign Objects & Materials	Litter	Safety Surface Distribution	Satisfactory	Attention Required	Action Taken	Date Completed		
Climbers									<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>							
Creative Components														<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>							
Creative Play Structures														<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>							
General Site Conditions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>						
Gymnastic Equipment		<input checked="" type="checkbox"/>											<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Natural Safety Surfaces	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>									
Retaining Walls	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
Slides	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						





**Brant Haldimand Norfolk Catholic District School Board**

**OUTDOOR PLAYGROUND EQUIPMENT  
MONTHLY CHECK LIST**

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School: \_\_\_\_\_

Inspected By: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ a.m./p.m.

	Missing Caps/Plugs	Safety Surface Depth	Debris/Glass/Feces/Foreign Matte	Entrapment Points	Safety Surface Compaction & Distribution	Surface Finish	Pinch/Crush Points	Moving Parts	Safety Zones	Plastic/Fiberglass/Rubber Materials	Decay/Deterioration	Fences & Enclosures	Emergency Equipment & Signage	Other Surfaces	Satisfactory	Attention Required	Action Taken	Date Completed
Climbers		■	■		■							■	■	■				
Creative Components		■	■		■							■	■	■				
Creative Play Structures		■	■		■							■	■	■				
General Site Conditions	■	■		■		■	■	■	■	■	■							
Gymnastic Equipment		■	■		■					■		■	■	■				
Natural Safety Surfaces	■			■		■	■	■	■	■	■	■	■	■				
Retaining Walls	■			■	■		■	■	■	■		■	■	■				
Slides		■	■		■			■				■	■	■				

