



**Committee of the Whole
Tuesday, April 20, 2021 ♦ 7:00 p.m.
Microsoft Teams**

Trustees:

Members: Rick Petrella (Chair), Carol Luciani (Vice-Chair), Cliff Casey, Bill Chopp, Dan Dignard, Mark Watson, Alex Medeiros (Student Trustee)

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen

1.2 Attendance

1.3 Approval of the Agenda

Pages 1-2

1.4 Declaration of Interest

1.5 Approval of Committee of the Whole Meeting Minutes – March 23, 2021

Pages 3-6

1.6 Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1 Unapproved Regional Catholic Parent Involvement Committee Meeting Minutes – February 24, 2021

Pages 7-8

4.2 Unapproved Catholic Education Advisory Committee Meeting Minutes – March 23, 2021

Pages 9-10

5. Committee and Staff Reports

6. Information and Correspondence

7. Trustee Inquiries

8. Business In-Camera

- 207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves:
- a. The security of the property of the board;
 - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
 - c. The acquisition or disposal of a school site;
 - d. Decisions in respect of negotiation with employees of the board; or



BRANT HALDIMAND NORFOLK Catholic District School Board

Agenda

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

e. *Litigation affecting the board.*

9. **Report on the In-Camera Session**

10. **Future Meetings and Events**

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11. **Closing Prayer**

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board, and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. **Amen***

12. **Adjournment**

Next meeting: Tuesday, May 18, 2021, 7:00 p.m. – Boardroom



BRANT HALDIMAND NORFOLK Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Committee of the Whole Tuesday, March 23, 2021 ♦ 7:00 pm Microsoft Teams

Members:
Trustees:
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Alex Medeiros (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the March 23, 2021 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – February 16, 2021

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 16, 2021 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

**4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting
– February 16, 2021**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of February 16, 2021.

Carried

4.2 Unapproved Minutes from the Student Transportation Services Brant Haldimand Norfolk Board of Directors' Meeting – February 23, 2021.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Student Transportation Services Board of Directors' Meeting of February 23, 2021.

Carried

5. Committee and Staff Reports

**5.1 Unapproved Minutes and Recommendations from the Policy Committee Meeting
- March 18, 2021**

Trustee Dignard, Chair of the Policy Committee, reviewed the business of the March 18, 2021 Policy Committee meeting and brought forward the following recommendations:

- THAT the Committee of the Whole refers the Conflict of Interest-Hiring Practices 300.TBD to the Brant Haldimand Norfolk Catholic District School Board for approval.
- THAT the Committee of the Whole refers the revised Student Attendance Policy & AP 200.29 to the Brant Haldimand Norfolk Catholic District School Board for approval.

Trustee Chopp requested clarification regarding supervising a relative. Superintendent Greco referred to Section 9 of the policy which provides direction regarding determining conflicts and exemptions.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT Section 8 of the Conflict of Interest – Hiring Practices Policy be amended, to include a consultation with the Board regarding supervising relatives, as follows:

8. No family and/or relatives are permitted to work together in a direct supervisory relationship, either in a subordinate or supervisory role to each other. It is the responsibility of employees to declare a conflict to their supervisor or manager when a family relationship develops that places them in a direct supervisory relationship. **The Director of Education, or designate, may determine whether an exception will be made, in consultation with the Board.**

Carried



Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the unapproved minutes of the Policy Committee Meeting of March 19, 2021 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Policy Committee Meeting of March 18, 2021.

Carried

5.2 Contract Awards (Q2 2021)

Superintendent Keys provided a summary of contracts that have been awarded from September 1, 2020 to February 28, 2021.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Contract Awards (Q2 2021) report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.3 Q2 Financial Report (February 28, 2021)

Superintendent Keys presented the Board expenditure report for the period ending February 28, 2021. He reported that the budget is on track with 50% of the total budget spent at the half year mark and noted that the Board is on target with projections to year end. Changes to the forecast as a result of additional funding and COVID-19 restrictions were also noted.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Q2 Financial Report (February 28, 2021) to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.4 International Student COVID-19 Board Readiness Plan

Superintendent De Rubeis provided an overview of the process to accept International Students during the COVID-19 pandemic. Boards must have an International Student COVID-19 Readiness Plan to welcome international students with study permits. The plan also includes an attestation form that includes a board resolution. Next steps were reviewed including the board being placed on a provincial list of Designated Learning Institutions (DLIs).

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the International Student COVID-19 Readiness Plan 2020-21 report.

Carried



6. Information and Correspondence

6.1 COVID Update

Director McDonald provided an update regarding asymptomatic testing. The board has not received a vendor and has therefore not started the testing sites. Director McDonald also advised that staff are beginning to plan for the 2021-22 school year through weekly meetings.

Superintendent De Rubeis provided update on current virtual learning. He shared a summary of credit accumulation for quadmester two and noted that staff have identified gaps and have taken steps to close them. Social workers are following up with students who may need support and SERTs have been providing consolations.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the March 23, 2021 meeting.

Carried



**REGIONAL CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING
Wednesday, February 24, 2021 ♦ 6:00 pm
Virtual Microsoft Teams Meeting**

- Present:** Robert De Rubeis (Superintendent of Education), Marcia DeDominicis (Principal Lead), Kevin Greco (Superintendent of Education), Scott Keys (Superintendent of Business & Treasurer), Michael McDonald (Director of Education & Secretary) Lorrie Temple (Superintendent of Education), Ashley Malo, Marie Teskey, Principals, Parent Council Chairs
- Guest(s):** Dr. Tara Bruno (Associate Professor at King's University College), Dianne Wdowczyk (Mental Health Lead)
- Regrets:** Carol Luciani (Trustee), Stéphane Rouleau (Co-Chair)
-

1. Opening Prayer / Land Acknowledgement

Marcia DeDominicis, Principal RCPIC Lead from St Basil School, led the group in the opening prayer and provided the land acknowledgement by recognizing the Indigenous land on which we gather.

2. Welcome and Opening Comments

Superintendent De Rubeis welcomed all guests and participants to the meeting.

3. Approval of Agenda – February 24, 2021

Moved by: Ashley Malo

Seconded by: John McDermid

THAT the RCPIC approves the agenda of the February 24, 2021 meeting.

Carried

4. Declaration of Interest – Nil

5. Approval of Minutes - November 19, 2020

Moved by: Charmaine Hanley

Seconded by: Heather Graham

THAT the RCPIC approves the minutes of the November 19, 2020 meeting.

Carried

6. Update on April RCPIC Meeting

Marcia DeDominicis, Principal Lead for the RCPIC updated that the committee will be hosting Kathleen Hilchey, anti-bullying specialist in April. Kathleen specializes in getting to the root of a bullying relationship and assisting all individuals involved in resolving the issue, so it does not continue. Her main strategy is called the **third** way. Her strategy encourages all parties to stop choosing silence or violence as solutions and introduces a third way: problem solving. Through her process, Kathleen has helped students to find their voices and resolving bullying. Marcia updated that additional information would be forthcoming and would reach out before the presentation for feedback on what parents are most interested in learning and any questions they would like to ask.



7. Open Forum – Discussions for future meetings

Superintendent De Rubeis reminded the committee of the upcoming presentation at 6:30 pm with Dr. Tara Bruno on substance use and abuse during the pandemic. There is a separate link to join that meeting that was provided in the calendar invite.

Superintendent De Rubeis inquired to the group on any topics parents would like to hear/learn more about for future RCPIC meetings. The following are topics that various group members provided:

- Computer and online etiquette
- Cyberbullying presentation
- Navigating through the pandemic
- Students' mental health

Superintendent De Rubeis provided additional details on the recent memorandum sent out on Parents Reaching Out Grants for the 2020-21 school year. Parent council chairs were encouraged to speak to their administrators if they were interested in developing a proposal for the request of funds up to \$1,000.00 to promote parent engagement within their communities. The deadline for applications is extended to March 31, 2021.

8. Closing Remarks/Adjournment

Superintendent De Rubeis thanked all participants for joining the meeting and their feedback.

The meeting adjourned at 6:25 pm.



**Catholic Education Advisory Committee (CEAC)
Tuesday, March 23, 2021 ♦ 1:00 p.m.
Microsoft TEAMS**

Present: Lorrie Temple, Keri Calvesbert, Heather Graham, Ian Duckworth, Peter Giordano (SSVP), Pat Lenz (SSVP)

Regrets: Carol Luciani (Chair), Dan Dignard, Alex Medeiros, Colin Phee, Tracey Austin, Cliff Casey, Father Ronald Angervil (Haldimand), Father Alan Dufraimont (Norfolk), Father Luke Kopaniak (Brantford), Tom Laracy, Tara Williams, John Kuilboer, Carol Allen (F.A.C.E.)

1. Opening Prayer

Lorrie Temple led the opening prayer.

2. Welcome.

Keri Calvesbert welcomed members of the committee and sought introductions from the group.

3. Approval of the Minutes

The minutes of the December 8, 2020 meeting were approved.

4. Information and Discussion Items

4.1 Give the Best of Yourself

Keri Calvesbert shared about the launch of the new initiative, "Give the Best of Yourself" in our school district. The initiative connects to the Belonging and Wellness strategic priorities of our MYSP "for all", focusing on character development and faith formation for students and staff in our school communities through the intersection of sport and faith. To support our staff, educators and coaches, a 5-part Virtual Speaker Series began in March and will run through June. Each evening session is 1-hour in length and introduces the core values of the initiative: Encounter, Formation, Witness and Proclaiming Joy. In April, in our Secondary schools, Student Athlete Wellness Kits will be distributed to all students. In April – June, Secondary students will have opportunities to participate in a Virtual Speaker series taking place during the school day. Weekly workouts and reflections will be sent out via school social media to compliment the Wellness Kits. In May, Grade 8 students will participate in a Virtual session and receive Student Athlete Wellness Kits.

4.2 New Board Spiritual Theme - Update

Keri Calvesbert explained that moving forward, it is the desire of the district to align our Board Spiritual Theme on an annual basis with the OCSTA Catholic Education Week theme. OCSTA has advised that we will have the CEW 2022 theme in early June 2021. This timing will allow for district planning to support faith formation and spiritual development for the following school year.

4.3 St. Vincent de Paul Update

Pat Lenz reported on various Conference activities and store operations since the shutdown on December 26th due to COVID-19. During the shutdown, Brant SSVP was able to maintain response to phone calls for emergency assistance and full voucher distribution as of March 2021. The store has re-opened for donations, shopping, pick-up, and delivery. The Conference is working with limited human resources. Peter Giordano spoke to the partnership between our school district and Brant SSVP that continues to thrive. A total of \$3440.00 was donated from



BHNCDSB during Advent. School Lenten campaigns are currently underway through SchoolCashOnline to support the three priority areas as outlined: Food hampers and grocery store gift cards, bedding sets, and beds for the Bed for Every Child Program. Pat Lenz shared about how during this time of pandemic, they have received grants from United Way to be able to sustain personal hygiene item supplies and beds for their bed campaign.

4.3.1 Board Lent Outreach and Visit to Brant SSVP

Lorrie Temple noted that our schools are supporting SSVP priorities (both Brant and Norfolk) using SchoolCashOnline donations this year. Lorrie shared about her experience of visiting and touring the Brantford store and the wonderful partnership that has been established between the Board and SSVP. Following this visit, Lorrie arranged for excess furniture from the CEC to be donated to the store.

4.4 Diocesan – Deanery Updates

N/A

4.5 Catholic Education Week (CEW) 2021

Keri Calvesbert briefly highlighted some planned events for the 2021 CEW, “Nurturing Hope” (May 2-7, 2021). On Monday, May 3rd, a 1-hour virtual event is being held to recognize our Catholic Student Leadership Award winners. Secondary schools will be sharing Transform Alumni videos (posted on the Board website). Bishop Crosby and Bishop Fabbro will be sharing CEW video messages (posted on Board website). As well, Bishop Crosby has pre-recorded a CEW Liturgy of the Word to be shared in our schools. Keri will share the link with Administrators when received from the Diocese of Hamilton. A CEW Twitter campaign “Nurturing Hope – Together We Can” will engage our schools, families, and communities in sharing hope through social media. Details for the campaign will be shared with Administrators well in advance of CEW.

4.6 F.A.C.E Update

N/A

5. Questions/Discussions

Pat Lenz is looking for some language to use around acquiring funding from a curriculum point of view for digital equity/advocacy. This is needed for remote learning. The issue of equity arises as educators are using more digital resources for learning and students are needing devices that allow them to access this learning. Due to COVID-19, educators have altered methods of communication between home and school, moving away from paper handouts and using online platforms for sharing of information.

6. Adjournment

The meeting was adjourned by Keri Calvesbert.

Next Meeting: TBD for June 2021, pending Agenda items.

2020-21
Trustee Meetings and Events

Date	Time	Meeting/Event
April 21, 2021	7:00 pm	Regional Catholic Parent Involvement Committee
April 27, 2021	7:00 pm	Board Meeting
May 1, 2021	9:00 am	Virtual Ontario Catholic School Trustees' Association AGM
<i>May 2 - May 7, 2021</i>		<i>Catholic Education Week</i>
May 6, 2021	3:00 pm	Policy Committee
May 12, 2021	3:00 pm	Executive Council
May 18, 2021	1:00 pm 7:00 pm	Special Education Advisory Committee Committee of the Whole
May 25, 2021	9:00 am 7:00 pm	Student Transportation Services Brant Haldimand Norfolk Board of Directors Board Meeting
June 3 - 5, 2021	TBD	Canadian Catholic School Trustees' Association AGM
June 3, 2021	3:00 pm	Policy Committee
June 9, 2021	5:00 pm 7:00 pm	Executive Council Regional Catholic Parent Involvement Committee
June 10, 2021	9:00 am	Mental Health Steering Committee
June 15, 2021	1:00 pm 7:00 pm	Special Education Advisory Committee Committee of the Whole
June 21, 2021	5:00 pm	Audit Committee
June 22, 2021	7:00 pm	Board Meeting

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Catholic Education Advisory Committee, Communications and Information Technology Advisory Committee, Legal Expenses Review Committee, Policy Committee