



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Budget Committee
Tuesday, April 26, 2022 – 5:00 p.m.
Boardroom**

Trustees:
Present: Rick Petrella (Chair), Cliff Casey, Dan Dignard, Carol Luciani

Senior Administration and Staff Members
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Jagoda Kirilo (Manager of Financial Services)

1. Opening Business

- 1.1 Opening Prayer**
The meeting was opened with prayer led by Chair Petrella.
- 1.2 Attendance**
Attendance was noted as above.
- 1.3 Approval of the Agenda**
Moved by: Carol Luciani
Seconded by: Rick Petrella
THAT the Budget Committee approves the Agenda of April 26, 2022.
Carried
- 1.4 Declaration of Interest:** Nil.
Trustee Dignard declared a conflict of interest regarding Item# 2.1 – 2022-23 Grants for Students Needs (GSN) and Partnership and Priority Funding (PPF) and Item #2.2 – 2022-23 Budget Update.
- 1.5 Approval of the Minutes of December 14, 2021**
Moved by: Rick Petrella
Seconded by: Carol Luciani
THAT the Budget Committee approves the Minutes of December 14, 2021.
Carried
- 1.6 Business Arising from the Minutes:** Nil.

2. Staff Reports & Information Items

- 2.1 2022-23 Grants for Student Needs (GSN) and Partnership & Priority Funding (PPF)**
Superintendent Keys, Superintendent of Business & Treasurer noted that school boards welcomed the Ministry's early funding announcement. The Ministry identified several key investments and changes for the upcoming school year:
- Staffing related student learning needs supporting de-streaming and learning renewal.
 - Enhanced supports for mental health and special education.



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- Enhancements to implement recently negotiated terms and conditions of employment for Administrators.
- Support for increasing network demand and capacity related to digital learning in the classroom.
- Differentiated funding to reflect the graduation requirement of two e-learning courses.

The Ministry also identified several GSN changes for the upcoming school year:

- Pupil Foundation - Funded average for secondary classroom is now split between online learning (0.15) and in-person learning (7.35). These will likely change in the future as the experience of e-learning is realized.
- School Foundation - Updates to Principal and Vice Principal salary benchmarks resulting from the central agreement.
- Special Education - Transfers of previous PPF into the GSN, signaling permanent funding.
- Mental Health and Well Being - Transfers of previous PPF into the GSN, signaling permanent funding and new investments to foster resilience and mental well-being for students.
- School Operation and Renewal - Funding to assist school boards in managing increases in commodity prices and running HVAC systems for longer periods of time and for replacing filters more frequently.
- COVID-19 Learning Recovery Fund - This is a continuation of the certain time limited funding from 2021-22 to address learning recovery, implementation of Grade 9 de-streaming, delivery of remote learning, supports for special education and enhanced cleaning standards.

Mr. Keys provided an overview of revenue projections; noting that the projections are preliminary. Financial Services are confirming various assumptions, budgets, etc., and will be reviewing new information, which may come to light over the next month.

He also noted that PPF were announced on February 17, 2022, with continued investments in de-streaming, Special Education, Mental Health and Well-Being and Tutoring Supports.

Trustee Luciani questioned what the Mental Health and Well Being funded included? Mr. Keys noted that it included mental health staffing, programs and initiatives. The Ministry has given school boards a prescribed amount of funds so that each school board has the flexibility to use the funds as they see fit. Trustee Luciani asked that trustees be kept apprised regarding how the funds would be spent. Mr. Keys noted that the allocation of the funds will be discussed at the June Budget Committee Meeting.

Trustees Casey wondered if school boards had been given additional funds for student transportation as a result of higher costs for fuel, driver salaries, etc.? Mr. Keys noted that there have been no fundamental changes to transportation funding and our Board will likely see a deficit for transportation services for the 2022-23 school year. He noted that school boards will receive funds for limited inflationary changes only. The Ministry continues their review process over the funding formula for transportation, which the sector is eagerly awaiting the results, hopefully in time for the 2023-24 school year.

Trustee Luciani asked if the COVID-19 Learning Recovery fund was funded at the same per pupil rate as in-class learning? Mr. Keys noted that the amount of funding received was equal to the staffing component of the COVID-19 funding received in 2021-22.



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Moved by: Carol Luciani

Seconded by: Rick Petrella

THAT the Budget Committee recommends that the Committee of the Whole refers the 2022-23 Grants for Student Needs (GSN) and Partnership & Priority Funding (PPF) report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

2.2 2022-23 Budget Update

Superintendent Keys noted that the early announcement of the GSN and PPF has allowed the Board to stay *on schedule* with the budget process. Appendix A outlines the Board's progress to date, and although there is still much work to be completed, the Board is on schedule for the June 14, 2022 budget presentation to the Committee.

Projected enrolment is depicted in Appendix B and is based on March 31st enrolment, kindergarten and other registrations as well as a conservative growth factor to most planning areas. Overall, the Board is expected to welcome approximately 100 new elementary students as well as a slight increase in secondary students.

French immersion will continue to increase with the addition of a number of new classes in 2022-23. Mr. Keys noted there was a decrease in French immersion enrolment in 2020-21, which was attributed to the pandemic and remote learning. During 2020-21 school year, the Board was not able to offer French immersion to students choosing remote learning, and as a result, was not able to classify these students as French immersion students. The Board's experience has shown that many of the French immersion students have returned.

Superintendent Keys also commented that preliminary staffing projections show an increase in teaching staff of approximately 7.2 full-time equivalent (FTE) teachers, which includes prep time teachers. As a result of the significant decrease in demand for virtual school, the Board is projecting one less Early Childhood Educator (ECE) position.

Trustee Dignard questioned if French immersion students were included in the total enrolment numbers? Superintendent Keys commented that those students were included in the 11,070 enrolment totals.

Trustee Casey asked how library technicians are distributed in schools? Superintendent Keys noted that secondary school libraries are staffed by library teachers. Elementary school libraries are staffed by library technicians, who are shared among various elementary schools, based on the size of school, programs, etc. Trustee Casey asked what the ratio of library technicians to schools is? Mr. Keys noted that he would ask Superintendent Temple to confirm this information with Trustee Casey.

Trustee Luciani questioned if summer school part of the budget? Superintendent Keys noted that continuing education is part of the consolidated budget and the Revised Budget would provide details on assumptions that were made for summer school, etc.



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Moved by: Rick Petrella

Seconded by: Carol Luciani

THAT the Budget Committee refers the report 2022-23 Budget Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

3. Trustee Inquiries: Nil.

4. Business of the In-Camera Session: Nil

5. Report on the In-Camera Session: Nil

6. Future Meetings

Chair Petrella noted that the next Budget Committee Meeting has been scheduled on Tuesday, June 14, 2022 – 3:00 pm

7. Adjournment

Moved by: Carol Luciani

Seconded by: Rick Petrella

THAT the Budget Committee adjourns the meeting of April 26, 2022.

Carried

Next Meeting: Tuesday, June 14, 2022 – 3:00 pm