



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Committee of the Whole  
Tuesday, April 19, 2022 ♦ 7:00 pm  
Boardroom**

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
**Absent:** Mark Watson, Aidan O'Brien (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Dan Dignard.

**1.2 Attendance**

Attendance was as noted above.

**1.3 Approval of the Agenda**

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the April 19, 2022 meeting.

**Carried**

**1.4 Declaration of Interest – Nil**

**1.5 Approval of Committee of the Whole Meeting Minutes – March 22, 2022**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the March 22, 2022 meeting.

**Carried**

**1.6 Business Arising from the Minutes – Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**



**4. Consent Agenda**

**4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting  
– February 15, 2022**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of February 15, 2022.

**Carried**

**4.2 Unapproved Minutes from the Special Education Advisory Committee Meeting  
– March 22, 2022**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of March 22, 2022.

**Carried**

**4.3 Unapproved Minutes from the Faith Advisory Committee Meeting – March 25, 2022**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting of March 24, 2022.

**Carried**

**5. Committee and Staff Reports**

**5.1 Workforce Demographic Data Collection**

Superintendent Greco provided an outline of Regulation 267/18, made under the *Anti Racism Act*, requiring all schoolboards to collect demographic data on staff and students prior to January 2023. It was noted that this data will allow the Board to establish baseline measures, track progress, make evidence-informed decisions and measure the success of equitable and inclusive workplace policies, practices, and programming. Staff were invited to participate in a Workforce Demographic Data Survey in October 2021. A summary of the data collected was shared along with next steps including the iterative process of data analysis and comparing our data with Canada Census data. Discussion was held regarding the membership and function of the steering committee.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board receives the Demographic Data Collection Project Report.

**Carried**



## **5.2 Health and Safety Update**

Superintendent Keys shared a summary of employee accidents and incidents in 2020-21 and 2021-22 to date. The membership of the Joint Health and Safety Committee was also shared. It was noted that the Board works closely with the Joint Health and Safety Committee fostering employee health and safety in the workplace through cooperation and joint efforts in the design and implementation of educational programs for employees.

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

## **6. Information and Correspondence**

### **6.1 COVID Update**

Director McDonald reviewed recent discussion in the media and other boards regarding masking. The Ministry of Education or Ministry of Health have not provided any direction to reinstate masking. The board continues to encourage masking recognizing that it is an individual's decision if they wear one or not.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

**Carried**

## **7. Trustee Inquiries**

Trustee Dignard highlighted the Lenten season. Discussion was held regarding Ukrainian students within the board and how we can support them and alleviate barriers.

Trustee Casey thanked staff for their work on the blessing of the new child care centre at Holy Trinity Catholic High School. Vice Chair Luciani also highlighted the success of the event.

## **8. Business In-Camera**

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

## **9. Report on the In-Camera Session**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**



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### **10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

### **11. Closing Prayer**

The closing prayer was led by Chair Petrella.

### **12. Adjournment**

Moved by: Cliff Casey

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the April 19, 2022 meeting.

**Carried**

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**Next meeting:** Tuesday, May 17, 2022, 7:00 p.m. – Boardroom