



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Committee of the Whole Tuesday, June 21, 2022 ♦ 7:00 pm Boardroom

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,  
Mark Watson, Aidan O'Brien (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

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#### 1. Opening Business

##### 1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

##### 1.2 Attendance

Attendance was as noted above.

##### 1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 21, 2022 meeting.

**Carried**

##### 1.4 Declaration of Interest

Trustees Casey, Chopp and Dignard declared an interest in Item 6.1. They did not take part in the discussion, consideration or vote on any question with relation to this item.

##### 1.5 Approval of Committee of the Whole Meeting Minutes – May 17, 2022

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 27, 2022 meeting.

**Carried**

##### 1.6 Business Arising from the Minutes – Nil

#### 2. Presentations

##### 2.1 Retirement Recognition

- Dale Petruka-Schoffro, Principal, St. Patrick School
- Greg Picone, Principal, Holy Trinity Catholic High School



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- Lisa Kuyper, Principal, St. Basil Catholic Elementary School  
Seek support, valued member and respected by community and colleagues, always open to learning, big heart.
- Anna Fortunato, Principal, St. Michael Catholic Elementary School  
27yrs, service to many schools and committees, lead quietly and confidently, supportive of teaches and cares deeply for learners
- Charmaine Hanley, Principal, Holy Family School  
33yrs, held many roles, does not shy away from challenges, holds may portfolios. Principal of Year , council of exceptional children, thanked for guidance and wisdom.
- John McDermid, Principal, Holy Cross School  
Loves his community he serves, opinion is valued, respected
- Carmen McDermid, Student Achievement Leader – Special Education

### 3. Delegations – Nil

### 4. Consent Agenda

#### 4.1 Unapproved Minutes from the Faith Advisory Committee Meeting – May 19, 2022

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Faith Advisory Committee Meeting of May 19, 2022.

**Carried**

#### 4.2 Unapproved Minutes from the Student Transportation Services Board of Directors Meeting – May 27, 2022

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Student Transportation Services Board of Directors Meeting of May 27, 2022.

**Carried**

### 5. Committee and Staff Reports

#### 5.1 Unapproved Minutes and Recommendations of the Budget Committee – June 14, 2022

Chair Petrella, Chair of the Budget Committee, reviewed the business of the June 14, 2022 Budget Committee meeting and brought forward the following recommendations:

Chair Petrella indicated his intention to vote.

Moved by: Marl Watson

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2022-23 Salaries and Benefits Budget, in the amount of \$121,054,568.

**Carried**



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Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2022-23 Other Operations Budget, in the amount of \$31,763,695.

**Carried**

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2022-23 Capital Budget, in the amount of \$6,551,173.

**Carried**

Moved by: Mark Watson

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Budget Committee Meeting of June 14, 2022.

**Carried**

## 5.2 Bank Operating Credit

Superintendent Keys presented the Bank Operating credit report that enables the Board to meet its financial obligations when a timing issue occurs between payment by the Board and receipt of grants by the Ministry. It was noted that the credit has a renewal date of September 1, 2022.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves:

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE "Board")

- A. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2022 and ending on August 31, 2023 (the "Period").
- B. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.



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- D. The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

### RESOLVED THAT:

1. The Chair or Vice Chair and the Treasurer are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from Canadian Imperial Bank of Commerce ("CIBC") authorized for borrowing purposes in accordance with Section 243 of the Act] a sum or sums not exceeding in the aggregate Seven Million, Three Hundred Thousand Dollars (\$7,300,000) to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to CIBC promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;
2. The interest charged on all sums borrowed pursuant to this Resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;
3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all the moneys collected or received in respect of the current revenues of the Board;

The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

**Carried**

### 5.3 Faith Advisory Committee Annual Report 2021-22

Superintendent Temple shared a summary of initiatives and events that the committee was involved in including, but not limited to, Give the Best of Yourself Wellness kit distribution, Advent and Lenten speaker events, Coats of Kids, Christian Meditation and Catholic Student Leadership Awards. It was noted that a survey was launched in the spring to seek feedback on the Board's Spiritual Theme and that the theme was received favourable across the district.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Faith Advisory Committee Annual Report for the 2021-22 School Year to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



**5.4 Literacy Plan**

Superintendent Temple shared the 2021-2024 Literacy Plan. The Board continues to learn about science of reading and develop language curriculum. The Heggerty program was launched and this skill building work for phonemic awareness utilizing the program will be mandatory for K-2. Resources, which have been decided upon by a collaboration of many teams including Special Education, Student Achievement and Speech Language Pathologists, will be in place for 2022-2023. It was noted that as we move forward with learning and supporting educators in Grade 1 with PD, we will also work to identify needs in the Junior grades, and further PD in the next two years for Kindergarten and Grade 2 educators.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the BHNCDSB Literacy Plan for 2022-2024 to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**5.5 Student Support Services and Mental Health and Addictions Strategy Annual Report 2021-22**

Superintendent Greco highlighted the Student Support Services Team's commitment to providing a tiered approach to creating safe, inclusive, and welcoming learning spaces for all students in our school district. An overview of the Mental Health and Addictions Strategy Steering Committee was provided. Superintendent Greco noted the Action plan has been focused on equipping and supporting educators by providing learning and training in mental health literacy and supporting innovative and evidence-based practices in schools. Social Workers and Child and Youth Workers within the team have worked closely with school staff, students, and families to support wellbeing for all and staff continued to build system capacity in many areas.

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Student Support Services and Mental Health and Addiction Strategy Annual Report 2021-22 report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**

**6. Information and Correspondence - Nil**

**7. Trustee Inquiries - Nil**

**8. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**



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### **9. Report on the In-Camera Session**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

### **10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

### **11. Closing Prayer**

The closing prayer was led by Chair Petrella.

### **12. Adjournment**

Moved by: Mark Watson

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the June 21, 2022 meeting.

**Carried**

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**Next meeting:** Tuesday, September 20, 2022, 7:00 p.m. – Boardroom