

## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
Presented to: Board of Trustees  
Submitted on: January 28, 2020  
Submitted by: Mike McDonald, Director of Education & Secretary

### TRUSTEE EXPENSES

Public Session

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#### **BACKGROUND INFORMATION:**

Trustees are elected to serve parents, students, taxpayers and the Catholic school system. They are the link between the communities they represent and the Brant Haldimand Norfolk Catholic District School Board.

During their term in office, trustees are entitled to be reimbursed for expenses incurred while carrying out their responsibilities. Trustees require a computer, software, internet access and other equipment that allows them to consult with and contact their constituents. Other acceptable expenses may be for transportation, professional development and conferences, office supplies, etc.

Board Policy 100.10 details provisions with respect to Trustee Expenses. Section 7.7 states that trustee expenses will be reported to the Board in a public session annually and will be posted on the Board's website following the close of the previous school year's financial records.

#### **DEVELOPMENTS:**

The table, as presented in Appendix A, summarizes trustee expenses for the period September 1, 2018 to August 31, 2019. This table will be posted on the Board's website in compliance with the above policy.

The annual Trustee Expense Report indicates that trustees have underspent their budget allocation for the year ended August 31, 2019.

#### **RECOMMENDATION:**

THAT the Brant Haldimand Norfolk Catholic District School Board approve the Trustee Expenses Report for the period September 1, 2018 to August 31, 2019.



Annual Trustee Expense Report  
 September 1, 2018 to August 31, 2019

Trustee	Travel	Communications	Professional Development / Conferences	Service Equipment (computer, modem, printer / scanner, copier)	Other	Total Expenses by Trustee
Rick Petrella, Chair	659.84	2,092.61	7,230.87	-	1,538.97	\$ 11,522.29
Dan Dignard, Vice-Chair	1,546.38	1,669.13	6,237.44	-	1,568.05	\$ 11,021.00
Cliff Casey	3,057.21	630.22	4,427.11	-	1,634.90	\$ 9,749.44
Bill Chopp	130.10	1,949.75	1,302.18	-	1,422.99	\$ 4,805.02
Carol Luciani	1,905.10	1,092.51	691.21	-	1,568.06	\$ 5,256.88
Mark Watson	782.89	1,069.64	563.68	2,247.05	1,448.47	\$ 6,111.73
<b>TOTAL</b>	<b>\$ 8,081.52</b>	<b>\$ 8,503.86</b>	<b>\$ 20,452.49</b>	<b>\$ 2,247.05</b>	<b>\$ 9,181.44</b>	<b>\$ 48,466.36</b>
General Expenses, not identified by trustee (including photocopying charges)						\$ 2,789.94
<b>2018-19 Total Trustee Expenses</b>						<b>\$ 51,256.30</b>
<b>2018-19 TRUSTEE BUDGET</b>						<b>\$ 55,800.00</b>
<i>The trustees were \$4,543.70 under budget for the year ended Augusts 31, 2019.</i>						